



फाइल सं: 3-3/हि.प्र.के.वि./सा.प्र./202/खंड-IV/5407-19/5
हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय
Central University of Himachal Pradesh
(सामान्य प्रशासन / General Administration)

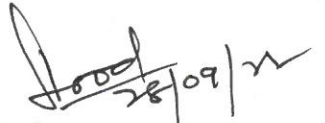


धर्मशाला – 176215

दिनांक: 28 सितम्बर, 2022

अधिसूचना

अधिसूचना संख्या 3-3/हि.प्र.के.वि./सा.प्र./2010/खंड-IV/6744-59 दिनांक 18 अक्टूबर, 2021 की निरंतरता में माननीय कुलपति महोदय के अनुमोदन के अनुसार विश्वविद्यालय के **अध्यादेश संख्या 42: Deals with Medium of Instruction, Examination, Evaluation and Grading System for the Award of Doctor of Philosophy** में अनुलग्नक-‘क’ के अनुसार संशोधन किया जाता है। उक्त संशोधन केन्द्रीय विश्वविद्यालय अधिनियम, 2009 की दूसरी अनुसूची के अनुच्छेद 28 में निर्धारित परिनियम 37 के खंड 6 के अनुसार तुरंत प्रभाव से प्रभावी होगा।



(प्रो. विशाल सूद)
कुलसचिव

पृष्ठांकन: समसंख्या

दिनांक: 28 सितम्बर, 2022

प्रतिलिपि – निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाई हेतु:

1. अधिष्ठाता(अकादमिक), हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय।
2. परिसर निदेशक, हि. प्र. के. वि. धौलाधार परिसर, धर्मशाला, जिला काँगड़ा, हि.प्र.।
3. परिसर निदेशक, हि. प्र. के. वि. शाहपुर परिसर, शाहपुर, जिला काँगड़ा, हि.प्र.।
4. परिसर निदेशक, हि.प्र.के.वि. सप्त सिंधु परिसर, देहरा, जिला काँगड़ा हि.प्र.।
5. विभिन्न स्कूलों के सभी अधिष्ठाता, हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय।
6. अधिष्ठाता, छात्र कल्याण, हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय।
7. वित्त अधिकारी, हि.प्र.के.वि. धर्मशाला,, जिला काँगड़ा हि.प्र.।
8. परीक्षा नियंत्रक, हि.प्र.के.वि. धर्मशाला, जिला काँगड़ा हि.प्र.।
9. विभिन्न विभागों के सभी विभागाध्यक्ष, हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय।
10. विभिन्न केन्द्रों के सभी निदेशक, हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय।
11. सिस्टम एनालिस्ट, धौलाधार परिसर-1, हि.प्र.के.वि. – कृपया विश्वविद्यालय की वेबसाइट पर अपलोड करने के अनुरोध सहित।
12. सहायक कुलसचिव, कुलपति सचिवालय, हि.प्र.के.वि. धर्मशाला -कृपया माननीय कुलपति महोदय के सूचनार्थ।
13. गार्ड फाइल।


कुलसचिव

Existing Clause No.	Existing Provision	Provisions Amended / Repealed / Added / Inserted
Applicability	<p>These guidelines shall be applicable to all previously enrolled/registered (on or after 05th May 2016) PhD degree RD scholars as well as the new entrants in PhD degree programme. However, the candidates enrolled/registered prior to 05th May 2016 shall be governed by UGC Regulations, 2009 for award of PhD degree. These guidelines shall not have any effect on previously allotted research supervisors and approved research synopsis. Those previous RD scholars who have passed all the courses of PhD coursework prescribed by the concerned department/center during a particular batch / admission year or have passed M.Phil. in concerned subject before getting admission in Ph.D. programme shall neither be required to pass the coursework again nor required to pass compulsory courses of PhD coursework (Research and Publication Ethics; Indian Traditional Knowledge and Practices; Pedagogy of Teaching-Learning Process) as recommended in these guidelines. All other RD scholars (including previous) shall be compulsorily required to attend coursework classes in all respective courses and qualify all the respective courses of PhD coursework as prescribed in these guidelines. The existing Research Advisory Committees (RACs) in various Departments / Centers shall stand dissolved after enactment of these guidelines/provisions developed in accordance with UGC Regulations (Minimum Standards and Procedure for Award of M.Phil./PhD Degree), 2016. The respective role/functions of RACs shall be taken up by Departmental Research Committee (DRC) and Research Degree Committee (RDC) after implementation of these guidelines.</p>	<p>These guidelines shall be applicable to all previously enrolled/registered (on or after 05th May 2016) PhD degree RD scholars as well as the new entrants in PhD degree programme. However, the candidates enrolled/registered prior to 05th May 2016 shall be governed by UGC Regulations, 2009 for award of PhD degree. These guidelines shall not have any effect on previously allotted research supervisors and approved research synopsis. Those previous RD scholars who have passed all the courses of PhD coursework prescribed by the concerned department/center during a particular batch / admission year or have passed M.Phil. in concerned subject before getting admission in Ph.D. programme shall neither be required to pass the coursework again nor required to pass compulsory courses of PhD coursework (Research and Publication Ethics; Indian Traditional Knowledge and Practices; Pedagogy of Teaching-Learning Process) as recommended in these guidelines. All other RD scholars shall be compulsorily required to attend coursework classes in all respective courses and qualify all the respective courses of PhD coursework as prescribed in these guidelines. The existing Research Advisory Committees (RACs) in various Departments / Centers shall stand dissolved after enactment of these guidelines/provisions developed in accordance with UGC Regulations (Minimum Standards and Procedure for Award of M.Phil./PhD Degree), 2016. The respective role/functions of RACs shall be taken up by Departmental Research Committee (DRC) and Research Degree Committee (RDC) after implementation of these guidelines.</p>
2.3	<p>A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled and other categories of candidates as per the decision of the Commission from time to time, or for those who had obtained their Master's degree prior to 19th September, 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned earlier is permissible based only on the qualifying marks (in PG degree or M.Phil.</p>	<p>A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled and other categories of candidates as per the decision of the Commission from time to time, or for those who had obtained their Master's degree prior to 19th September, 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned earlier is permissible based only on the qualifying marks (in PG degree or M.Phil.</p>

	degree) without including the grace mark procedures. There shall be no relaxation in qualifying marks in PhD entrance test to the candidates belonging to any category i.e. SC/ST/OBC (non-creamy layer)/Differently-abled/any other category	degree) without including the grace mark procedures.
2.5	An employee of any university/institution/college/ government department/public sector undertaking/ R & D industry/private industry or organization, fulfilling all eligibility conditions, may apply for admission to PhD programme of study in concerned subject. However, 'No Objection Certificate (NOC)' issued only by his/her employer/appointing authority shall be mandatory without which he/she shall not be given admission in PhD programme.	An employee of any university/institution/college/ government department/public sector undertaking/ R & D industry/private industry or organization, fulfilling all eligibility conditions, may apply for admission to PhD programme of study in concerned subject. However, 'No Objection Certificate (NOC)' issued by his/her employer/appointing authority only shall be mandatorily required to be submitted at the time of submission of Ph.D. Admission fee without which he/she shall not be given admission in PhD programme. In addition, such candidates are compulsorily required to submit sanction order of Study leave/ leave of the due kind for a minimum period of six months (at a continuous stretch) issued by his/her employer/appointing authority before the start of Ph.D. coursework classes failing which Ph.D. admission shall stand forfeited.
3.4	The minimum residency period for each candidate admitted to PhD programme shall be one and half year (including course work duration). However, in case of candidates admitted to PhD programme as per Clause 2.5, the minimum residency period shall be one year (including course work duration). No relaxation shall be permissible in any case in this regard.	The minimum residency period for each candidate admitted to PhD programme shall be one and half year (including course work duration). However, in case of candidates admitted to PhD programme as per Clause 2.5, the minimum residency period shall be one year (including course work duration). No relaxation shall be permissible in any case in this regard. Except residency period of six months during course work (in a continuous stretch), remaining required residency period can be completed by the research scholar in parts also. Note:- The minimum residency period for the Ph.D. admissions made in year 2019 or prior to 2019 will be as per the respective notified rules/guidelines at that time. The residential period for Ph.D. admission made during year 2020 and 2021, the provisions contained in revised Ordinance 42 notified vide Notification No. 3-3/ CUHP/GA/2010/Vol.IV/6744-59 dated 18.10.2021 shall apply.
3.5 (New Clause added)		In case a candidate wishes to take up job/any assignment, the NOC/permission to such candidate shall only be granted after successful completion of Ph.D. coursework subject to the condition stipulated under Clause 3.4. The permission/NOC shall be granted by the concerned Head of the Department/Centre on

		the recommendations of the concerned supervisor. However, if a candidate leaves the Ph.D. programme without the successful completion of Ph.D. coursework to take up any job/assignment, the admission of such candidate in Ph.D. programme shall stand forfeited.
3.6 (New Clause added)		The attendance of the RD scholars during the entire duration of Ph.D. programme shall be ensured and kept by the concerned supervisor only and any such attendance of the research scholar shall be certified only by the concerned supervisor which shall be further countersigned by the Head of the Department/Director of the Centre on the recommendations of the Supervisor.
4.1	After applying for admission to PhD programme in accordance with the admission notification issued by CoE office, the list of applicants with complete details and forms shall be sent by CoE office to the concerned department. After scrutiny of the forms, the department will issue a list of candidates eligible to appear in the entrance test. The admission to PhD programme shall be made through an entrance test to be conducted by each department at its own level. The notification for conduct of PhD entrance test shall be issued separately by each department at its own level. The entrance test shall only be conducted at the place where department is functioning. The concerned department (through DSC) shall be responsible to complete all formalities in this regard. The entrance test will be of qualifying nature and a minimum of 50% marks (for all candidates irrespective of category) is required to be scored by each candidate in entrance test for becoming eligible for admission to PhD degree programme. The candidates awarded with JRF/any other fellowship shall be exempted from entrance test. All remaining candidates (including those with NET/ SLET/ GATE/ MPhil etc.) are mandatorily required to appear in PhD entrance test. The syllabus of the entrance test shall comprise of 50% research methodology and 50% subject specific knowledge related content. Entrance test shall comprise of 100 marks with 20% weightage in composite score (Candidates with JRF /any other fellowship shall be given 20 marks). The entrance test shall be conducted by the concerned Department/ Centre and it shall be notified in advance by the university.	After applying for admission to PhD programme in accordance with the admission notification issued by CoE office, the list of applicants with complete details and forms shall be sent by CoE office to the concerned department. After scrutiny of the forms, the department will issue a list of candidates eligible to appear in the entrance test. The admission to PhD programme shall be made through an entrance test to be conducted by the office of the Controller of Examination. The entrance test will be of qualifying nature and a minimum of 50% marks (for all candidates irrespective of category) is required to be scored by each candidate in entrance test for becoming eligible for admission to PhD degree programme. The candidates awarded with JRF/any other fellowship shall be exempted from entrance test. All remaining candidates (including those with NET/ SLET/ GATE/ MPhil etc.) are mandatorily required to appear in PhD entrance test. The syllabus of the entrance test shall comprise of 50% research methodology and 50% subject specific knowledge related content. Entrance test shall comprise of 100 marks with 20% weightage in composite score (Candidates with JRF /any other fellowship shall be given 20 marks). The entrance test shall be conducted by office of the Controller of Examinations and it shall be notified in advance by the university. All the formalities with regard to conduct of entrance test shall be carried out by the office of the Controller of Examinations.
5.2	This committee shall be notified by the Head of the concerned department after getting	This committee shall be notified by the Head of the concerned department after getting

approval from the Vice Chancellor. The term of the committee (DSC) shall be for a period of three years. Half of the total members of DSC shall constitute the quorum, but the presence of atleast one representative from any of the reserved categories is essential in this regard. This committee shall perform following functions:

- i. To conduct PhD entrance test at department level and complete all initial and post entrance test formalities.
- ii. To scrutinize the application forms of PhD candidates and screen out ineligible candidates on the basis of eligibility criteria.
- iii. To conduct interview/viva-voce for making admissions and draw out merit on the basis of composite score (out of 100 marks).
- iv. To allot research supervisors to the selected candidates. While allotting the research supervisors, the committee shall first take into consideration the area of interest (two areas of interest to be filled in by the candidate in order of preference in his/her application form) of the candidate and specialization of the available research supervisor and accordingly shall make the allotment. If no such case of area of interest of candidate will be there, the allotment of candidate shall be done on the basis of admission merit of the candidate vis-à-vis seniority of the available research supervisors. In this context, it is pertinent to mention that initially one seat to each supervisor shall be allotted (by following above procedure of merit vis-à-vis seniority) and afterwards, same cycle shall be adopted to allot remaining seats. No prior recommendation of research supervisor is required for seeking admission in PhD programme of study.
- v. If the eligible candidates are available, the DSC shall ensure that no seat in PhD programme of study be left vacant on any reason thereof. The departmental standing committee (DSC) shall ensure that all available seats be filled as per permissible number of seats for Assistant Professor, Associate Professor and Professor according to UGC guidelines. Specific reasons (eligible research supervisor-wise) are required to be recorded in writing by DSC in case seat/s

approval from the Vice Chancellor. The term of the committee (DSC) shall be for a period of three years. Half of the total members of DSC shall constitute the quorum, but the presence of atleast one representative from any of the reserved categories is essential in this regard. This committee shall perform following functions:

- i. To complete admission related formalities at departmental level.
- ii. Deleted.
- iii. To conduct interview/viva-voce for making admissions and draw out merit on the basis of composite score (out of 100 marks).
- iv. To allot research supervisors to the selected candidates. While allotting the research supervisors, the committee shall first take into consideration the area of interest (two areas of interest to be filled in by the candidate in order of preference in his/her application form) of the candidate and specialization of the available research supervisor and accordingly shall make the allotment. If no such case of area of interest of candidate will be there, the allotment of candidate shall be done on the basis of admission merit of the candidate vis-à-vis seniority of the available research supervisors. In this context, it is pertinent to mention that initially one seat to each supervisor shall be allotted (by following above procedure of merit vis-à-vis seniority) and afterwards, same cycle shall be adopted to allot remaining seats. No prior recommendation of research supervisor is required for seeking admission in PhD programme of study. This process of allotment of research supervisor as per the above procedure has to be completed by the DSC within the period of six months of the coursework/before completion of coursework classes/examination in every case.
- v. The departmental standing committee (DSC) shall make efforts to ensure that all available seats be filled as per permissible number of seats for Assistant Professor, Associate Professor and Professor according to UGC guidelines. However, specific reasons are required to be recorded in writing by DSC in case seat/s remain vacant.

	<p>remain vacant.</p> <p>vi. Each selected candidate will be allotted a Registration Number by CoE office on the recommendations of DSC immediately after completion of admission-related formalities. A formal letter in this regard with a clear mention about Registration Number, Name of allotted Research Supervisor, Date of Registration shall be issued by the Office of the Controller of Examinations on the recommendations of DSC.</p> <p>vii. The allotment of research supervisor by DSC shall be further submitted to RDC and BoS and subsequent statutory bodies for approval/ratification.</p>	<p>vi. Each selected candidate will be allotted a Registration Number by CoE office on the recommendations of DSC immediately after completion of admission-related formalities. A formal letter in this regard with a clear mention about Registration Number, Name of allotted Research Supervisor, Date of Registration shall be issued by the Office of the Controller of Examinations on the recommendations of DSC.</p> <p>vii. The allotment of research supervisor by DSC shall be further submitted to RDC and BoS and subsequent statutory bodies for approval/ratification.</p>
5.3	<p>The reservation to candidates belonging to different categories in PhD admissions will be made at the departmental level. Initially, the reservation roster for admissions to PhD programme of study shall be made available to each department by the office of the Director (Research). The departments (through its DSC) will maintain proper records of reservation to different categories in PhD programme of study while making admissions in future.</p>	<p>The reservation to candidates belonging to different categories in PhD admissions will be made at the University level. The reservation roster for admission to Ph.D. programme in all departments of studies shall be prepared by the office of the Director (Research) for entire university as a whole. The departments (through its DSC) will maintain proper records of reservation to different categories in PhD programme of study while making admissions.</p>
7.5	<p>In case of relocation of PhD woman scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution/supervisor from any funding agency. The scholar will, however, give due credit to the parent guide and the institution for the part of research already done.</p>	<p>In case of relocation of PhD woman scholar to CUHP or from CUHP to some other university/institution due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution/supervisor from any funding agency. The scholar will, however, give due credit to the parent guide and the institution for the part of research already done. However, such women research scholars have to seek NOC/permission from both the concerned universities/institutions subject to availability of seats in the concerned department/centre. Such permission/ NOC has to be obtained prior to the starting of formalities required for the relocation/ admission of the women research scholar. The decision regarding the exemption/non-exemption/ partial exemption from Ph.D. coursework shall be taken by the office of the Controller of Examinations after ascertaining the equivalence of the coursework credits earned by the women research scholar in her previous university/ institution. However, such women RD scholars are compulsorily required</p>

		to qualify/pass three compulsory courses of Ph.D. Coursework of two credits each as prescribed under Clause 8.6.																																																
7.6	The superannuated teachers along with those who have resigned from CUHP or having lien with CUHP will continue to supervise students already registered under them subject to the condition of their own willingness as well as of the concerned candidate. Moreover, such teacher is required to give an undertaking with regard to supervision of PhD research work upto its completion. The final decision to allow such teacher to continue supervising PhD research work shall be made by the Vice-Chancellor. Otherwise, the research supervisor shall be changed in accordance with provisions under Clause 12 of these guidelines	The superannuated teachers along with those who have resigned from CUHP or having lien with CUHP will continue to supervise students already registered under them. Such teacher is required to give an undertaking with regard to supervision of PhD research work upto its completion at the time of relieving due to retirement/ acceptance of resignation/ granting of lien. The DSC shall ensure that those teachers who are going to retire from the university services within two years shall not be allotted additional candidates for Ph.D. programme despite availability of seats under them.																																																
8.1	The PhD degree shall be of minimum of 120 credits and maximum of 124 credits (including 18 to 22 credits of coursework). The allocation of credits for different tasks/activities under PhD programme shall be as under. This is the minimum credit requirement for each candidate for being eligible for award of PhD degree.	The PhD degree shall be of minimum of 120 credits and maximum of 124 credits (including minimum 18 and maximum 22 credits of coursework). The allocation of credits for different tasks/activities under PhD programme shall be as under. This is the minimum credit requirement for each candidate for being eligible for award of PhD degree.																																																
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		<p>Note: The candidates admitted during the year 2019 or before 2019 shall be required to earn 120 credits as per previously notified credit distribution which was applicable during that period (notified vide Notification No. 3-3/ CUHP/GA/2010/Vol.IV/6744-59 dated 18.10.2021). However, the candidates admitted during the year 2020 and afterwards shall have to complete/earn the course credits as per the distribution given in above table under Clause 8.1.</p>
8.2	<p>The successful completion of the coursework shall be a prerequisite for pursuing PhD programme. The candidates admitted to PhD programme as per Clause 2.5 of these guidelines must ensure leave of due kind from his/her employer/appointing authority specifically for attending PhD coursework and other PhD related works.</p>	<p>The successful completion of the coursework shall be a prerequisite for pursuing PhD programme. The candidates admitted to PhD programme as per Clause 2.5 of these guidelines must ensure leave of due kind from his/her employer/appointing authority specifically for attending PhD coursework and other PhD related works as mentioned in Clause 2.5 of these guidelines amended from time to time.</p>
8.6	<p>Each candidate is required to earn 18 to 22 credits during his/her coursework. Following three courses of two credits each shall be mandatory for all newly admitted candidates from session 2021-2022 onwards (irrespective of their discipline/ subject):</p> <ul style="list-style-type: none"> • Research and Publication Ethics (RPE) - 2 credits • Pedagogy of Teaching-Learning Process (PTLP) - 2 credits • Indian Traditional Knowledge and Practices (in Concerned Discipline/Subject) (ITKP) - 2 credits 	<p>Each candidate is required to earn minimum 18 and maximum 22 credits during his/her coursework. Following three courses of two credits each shall be mandatory for all newly admitted candidates from session 2021-2022 onwards (irrespective of their discipline/ subject):</p> <ul style="list-style-type: none"> • Research and Publication Ethics (RPE) - 2 credits • Pedagogy of Teaching-Learning Process (PTLP) - 2 credits • Indian Traditional Knowledge and Practices (in Concerned Discipline/Subject) (ITKP) - 2 credits
8.8	<p>Remaining 12 to 16 credits of the course work shall be earned by the candidate by studying 3 or 4 courses of 4 credits each, as the case may be. A minimum of four credits shall be compulsorily assigned to atleast one course on Research Methodology in concerned subject/discipline which could cover areas such as quantitative methods, qualitative methods, computer applications and review of published research in the relevant field, training, field work, etc. Other courses shall be advanced level courses on research or relevant discipline-specific areas for preparing the students for PhD degree. The remaining courses of 4 credits shall be decided / finalized by the concerned department (on the recommendations of DRC) in accordance with their academic requirements, expertise available and research</p>	<p>Remaining minimum 12 or maximum 16 credits of the course work shall be earned by the candidate by studying 3 or 4 courses of 4 credits each, as the case may be. A minimum of four credits shall be compulsorily assigned to atleast one course on Research Methodology in concerned subject/discipline which could cover areas such as quantitative methods, qualitative methods, computer applications and review of published research in the relevant field, training, field work, etc. Other courses shall be advanced level courses on research or relevant discipline-specific areas for preparing the students for PhD degree. The remaining courses of 4 credits shall be decided / finalized by the concerned department (on the recommendations of DRC) in accordance with their academic requirements, expertise</p>

	facilities present in the department.	available and research facilities present in the department.
8.10	<p>In case of 4 credits course on Research Methodology in each department, the marks distribution for end term examination shall be as follows:</p> <ul style="list-style-type: none"> • 100 marks for the theory examination • 20 marks for viva-voce examination (External) <p>The question paper pattern for 100 marks in theory examination (End term) in above Research Methodology course shall be as follows:</p> <ul style="list-style-type: none"> • 10 objective type questions = 10 Marks • 10 x 4 questions (with internal choice) = 40 Marks • 15 x 2 questions (with internal choice) = 30 Marks • 20 x 1 question (Compulsory without any choice) = 20 Marks • Total = 100 Marks for theory 	<p>In case of 4 credits course on Research Methodology in each department, the marks distribution for end term examination shall be as follows:</p> <ul style="list-style-type: none"> • 100 marks for the theory examination • 20 marks for viva-voce examination (External) <p>The question paper pattern for 100 marks in theory examination (End term) in above Research Methodology course shall be as follows:</p> <ul style="list-style-type: none"> • 20 questions x 1 mark (objective type questions) = 20 Marks • 10 questions x 5 marks (with internal choice) = 50 Marks • 2 questions x 15 marks (with internal choice) = 30 Marks • Total = 100 Marks for theory
8.12	In all other remaining courses of PhD coursework (whether of 4 credits or 2 credits), the number of different type of questions and marks distribution shall be as follows:	The Tables shown as <u>Appendix-I</u> shall be followed.
9.3 (New Clause added)		vi. The RD scholars are required to submit only six monthly (Half yearly) progress report of their Ph.D. research work and DRC shall only monitor/review and approve such six monthly progress reports. There shall be no submission of monthly or quarterly progress reports of Ph.D. research work by the RD scholars to the supervisor/ Department/ DRC.
9.7	A PhD scholar shall have to prepare a synopsis in consultation with the supervisor on her/his topic of research. For its finalization, s/he shall have to defend it before of Departmental Research Committee (DRC) comprising of all faculty members of Department, RD scholars and PG students of concerned department. The synopsis shall be then finally approved by the Research Degree Committee (RDC) and shall be further placed for ratification in Board of Studies (BoS) and the School Board of the concerned Department/Centre and School respectively.	A PhD scholar shall have to prepare a synopsis in consultation with the supervisor on her/his topic of research. For its finalization, s/he shall have to defend it before Departmental Research Committee (DRC). During synopsis presentation, the RD Scholars & PG Students of the concerned department may participate in DRC meeting. The synopsis shall be finally approved by the Research Degree Committee (RDC) lateron and shall be further placed for ratification in Board of Studies (BoS) and the School Board of the concerned Department/Centre and School respectively.
12.1	<p>A candidate confirmed for PhD programme shall be allowed to change her/his supervisor in case:</p> <p>i. The supervisor is not in a position to guide the candidate due to his personal reasons/ problems, temperamental or</p>	<p>A candidate confirmed for PhD programme shall be allowed to change her/his supervisor in case of an eventuality like death or extremely serious illness of supervisor or in highly exceptional-cum-unavoidable circumstances to be recorded in writing. Under above stated</p>

	<p>inter-personal issues to be recorded in writing.</p> <p>ii. The supervisor leaves the University, or ends her/his association with the University</p> <p>iii. of an eventuality like death</p>	<p>circumstances only, the Vice-Chancellor may grant permission for the change of research supervisor subject to the availability of seats under any faculty member of concerned department/ centre. After the approval from the Vice-Chancellor, the Head of Department/ Director of Centre shall place such request before the Departmental Standing Committee (DSC) and a new supervisor shall be allotted to the research scholar. This decision shall be placed for ratification before RDC and further to BoS and School Board of concerned department for ratification.</p>
12.2	<p>12.2 Under the circumstances described above, a research scholar can make a written request listing the reasons for change of supervisor to the Head of the Department. In case of any reasons other than mentioned from (i) to (iii) above, Vice Chancellor may grant permission for the change of research supervisor in exceptional circumstances.</p>	Deleted
12.3	<p>12.3 The Head of the Department/ Director of a Centre shall place such request before the Departmental Standing Committee (DSC) and if the DSC is satisfied with the reasons stated by the candidate for change of supervisor, a new supervisor shall be allotted to the research scholar after obtaining mutual consent of the scholar and supervisor to be. This decision shall be required to be approved by RDC and further to be ratified by BoS and School Board of concerned department.</p>	Deleted
13.9 (New Clause added)		<p>The candidates admitted during year 2019 or prior to 2019 and who wish to submit their Ph.D. thesis are required to fill-up/submit Ph.D. thesis submission-related forms as prescribed by the Office of the Controller of Examinations as per previously notified Ph.D. admission guidelines at the time of Ph.D. admission/ concerned admission year. However, the candidates admitted in 2020 and afterwards shall be required to submit/submit Ph.D. thesis submission-related forms as prescribed under these Ordinance/guidelines notified vide Notification No. 3-3/ CUHP/GA/2010/Vol.IV/ 6744-59 dated 18.10.2021.</p>
13.10 (New Clause added)		<p>The anti-plagiarism report at the time of submission of thesis shall be required to be issued and certified by the university Librarian or the person authorized by the University Librarian for this purpose after due approval from the competent authority. Only such certificate of anti-plagiarism report shall be accepted for thesis submission.</p>
14.1	The PhD thesis submitted by a research	The PhD thesis submitted by a research

	<p>scholar shall be evaluated by his/her research supervisor and at least two external examiners. Once a candidate has submitted the thesis for the award of PhD degree, the supervisor concerned shall prepare a panel of 5-6 external examiners not below the level of Professor and who are not in the service of the CUHP and/or are not Members of the RDC, Board of Studies, the School Board, AC and EC. In exceptional circumstances like unavailability of Professors in certain disciplines, the panel of external examiners may include one or two (to the maximum) persons of the rank of Associate Professor in concerned subject. This panel of examiners shall be submitted by the research supervisor to the Research Degree Committee (RDC) through Head/Director of department/centre so that it may be recommended by RDC to the vice chancellor for appointment of examiners for thesis evaluation. The authority to appoint an external examiner shall solely be the discretion of the vice chancellor.</p>	<p>scholar shall be evaluated by his/her research supervisor and at least two external examiners. Once a candidate has submitted the thesis for the award of PhD degree, the supervisor concerned shall prepare a panel of 10 external examiners not below the level of Professor and who are not in the service of the CUHP and/or are not Members of the RDC of concerned department. In exceptional circumstances like unavailability of Professors in certain disciplines, the panel of external examiners may include one or two (to the maximum) persons of the rank of Associate Professor in concerned subject. This panel of examiners shall be submitted by the research supervisor to the Research Degree Committee (RDC) through Head/Director of department/centre so that it may be recommended by RDC through office of the Controller of Examination to the Vice Chancellor for appointment of examiners for thesis evaluation and for viva-voce examination. Such recommendation of panel of the external examiners by RDC shall be submitted to the Office of the Controller of Examination in a sealed envelope by Head/Director of department/centre. The office of the Controller of Examination shall carry out the procedure for appointment of external examiners for thesis evaluation as well as for conducting Ph.D. viva-voce examination.</p>
<p>19.1 (New Clause added)</p>	<p>New Addition</p>	<p>Any employee (Teaching & Non-Teaching) of Central University of Himachal Pradesh, if wishes to enroll in Ph.D. programme in the relevant subject studied by him/her at PG level, has to seek prior permission from the University on the recommendation of concerned controlling officer. Such employees has to mention clearly in his/her application for seeking permission for admission in Ph.D. Programme that in what manner, his/her admission in Ph.D. programme vis-à-vis improvement of educational/professional qualification will contribute to his/her personal development, institutional development and make him/her skilled to perform his/her respective teaching/non-teaching duties and responsibilities in current/future portfolio. Such applicants shall be required to follow all the admission-related rules and formalities as framed under these guidelines in letter and spirit.</p>

Appendix-I

Examination / Type of Questions	End Term Examination		Mid Term Examination	
	120 Marks (4 Credit Course)	60 Marks (2 Credit Course)	40 Marks (4 Credit Course)	20 Marks (2 Credit Course)
Objective Type Questions	1 x 20 questions = 20 Marks	1 x 10 questions = 10 Marks	1 x 10 questions = 10 Marks	1 x 5 questions = 5 Marks
Subjective Type (Short Answer / Long Answer / Essay Type) Questions	8 questions x 5 marks (out of given 12 questions) = 40 Marks 4 questions x 15 marks (out of given 6 questions) = 60 Marks Total = 100 Marks	4 questions x 5 marks (out of given 6 questions) = 20 Marks 4 questions x 7.5 marks (out of given 6 questions) = 30 Marks Total = 60 Marks	2 questions x 5 marks (out of given 5 questions) = 10 Marks 2 questions x 10 marks (out of given 4 questions) = 20 Marks Total = 40 Marks	2 questions x 2.5 marks (out of given 4 questions) = 5 Marks 2 questions x 5 marks (out of given 4 questions) = 10 Marks Total = 15 Marks
Grand Total Marks	120 Marks	60 Marks	40 Marks	20 Marks



Central University of Himachal Pradesh
Dharamshala, District Kangra, H.P.

Scholarship/Fellowship Form for Research Degree Programmes

Month of Scholarship/Fellowship: _____

Year: _____

- | | |
|--|-------------------------------------|
| 1. Name of the RD Scholar _____ | |
| 2. Regn. No. _____ | 3. Programme of Study: Ph.D. |
| 4. School: _____ | 5. Department: _____ |
| 6. Amount of Scholarship/Fellowship: _____ | 7. Bank Account No. _____ |
| 8. Name of the Bank & branch: _____ | 9. IFSC Code of the Branch: _____ |

Note: It is compulsory to fill up the entire above columns (1 to 9) properly and accurately.

I undertake that I have carried out/completed various Ph.D. research related works and other tasks given to me by the research supervisor/department during the month of _____. It is also undertaken and affirmed that I am not receiving any scholarship/fellowship from any source other than CUHP, Dharamshala.

Signature of the RD Scholar

Certificate

Certified that Mr./Ms. _____ Regn. No. _____ of Research Degree Programme (Ph.D.) in the School of _____, Department of _____ has carried out/completed his/her Ph.D. research related works to satisfactory extent during the month of _____. He/She may be paid scholarship for this month.

The amount of scholarship claim has been entered at Page No. _____ of the Fellowship Register.

The claim is verified for the payment of Rs. _____ and forwarded to Finance Officer for necessary action. It is also certified that the claimant is not receiving any scholarship/fellowship from any source other than CUHP, Dharamshala.

Supervisor/Teacher

Head of the Department

The scholarship/Fellowship payable to the claimant is verified & sanctioned under Sr. No. 52 of the delegation of the financial powers vide Ordinance No. 36 of the University.

Signature & Seal of the Dean of the School